

Board of Supervisors' Room
Court House
Carroll, Iowa
May 1, 2006

On the first day of May, 2006, the members of the Carroll County Board of Review assembled in the Board of Supervisor's Room at Carroll, Iowa, for the purpose of organizing the local Board of Review, as provided in Iowa Code Section 441.33.

The meeting came to order on this day at 7:00 p.m. with the following members present: Pete Croghan, John Hyland, Bob Merritt, Charlie Nixon and Joe Daniel. The meeting was called to order by the 2005 Vice-Chair Croghan.

It was moved by Nixon and seconded by Hyland to elect the following officers for the 2006 Session; namely, Chair – Croghan, Vice-Chair – Hyland and Clerk – Merritt. All answered “aye”. Motion carried.

The Board, being duly organized, proceeded to adopt rules of procedure necessary to discharge its duties. It was moved by Hyland and seconded by Merritt to adopt the following Rules of Procedure for the 2006 Session. All answered “aye”. Motion carried. The 2006 Rules of Procedure are:

1. All meetings of the Carroll County Board of Review will be held according to Chapter 21, Code of Iowa, Official Meetings Open to Public.
2. Each petitioner who wishes an oral hearing must make his request for same at the time of filing his written petition.
3. Each petitioner will be notified of his time for appearance by the Carroll County Assessor's Office. Each petitioner will be allotted ten (10) minutes to present his case. Additional properties will be allowed additional time.
4. A petitioner who fails to keep his appointment with the Board without notifying the Assessor's Office of his inability to meet with the Board at his specific time will be considered to have waived his right to an oral hearing.
5. The order of appointments will be as near as possible according to the filing of the petitions.
6. Petitions without proper or with no legal descriptions will be considered incomplete by the Board and will be denied.
7. Requests for group hearings before the Board will be at the Board's discretion.
8. The Board will hear the petitioners and take appeals under advisement prior to making a decision. The petitioner will be notified of the Board's final decision in writing.
9. Each petitioner will be allowed only one hearing before the Board.
10. Hearings may be tape recorded at the Board's discretion.
11. These rules are subject to modification by a majority vote of the Board.
12. The Clerk of the Board is to note the time limit to the petitioner at the beginning of his hearing.
13. A copy of these rules is to be mailed to the petitioner when his notice of appointment is mailed.

The Assessor presented the 2005 Tax Exempt Property Summary Report which showed a total exempt value of \$36,716,780, excluding governmental and public school properties. The report was accepted by the Board.

As of this meeting, there have been no petitions filed for the 2006 session.

The Board set Wednesday, May 17, 2006, at 7:00 p.m. for the next meeting date and will conduct oral hearings at that time.

There being no further business to come before the Board at this time, the Board recessed until Wednesday, May 17, 2006, at 7:00 p.m.

Pete Croghan, Chairperson

Attest: _____
Bob Merritt, Clerk