

Carroll County E-911 Service Board Meeting

February 7th, 2008

Carroll County Courthouse, Ground Floor Meeting Room

Roll call was taken and the following individuals were present:

Emergency Management Agency: Derek White

Board Members: Chair Jeff Cayler (Carroll), Vice Chair Neil Trobak (Carroll County), Mark Bauer (Templeton), Stan Hoffman (Lidderdale), Justin Soyer (Ralston), Glenn Dentlinger (Halbur), Wes Bierl (Arcadia), Bob Ehlers (Manning), Mark Davis (Lanesboro), Chris Young (Breda), Brett Beyerink (Dedham), and Jeff Hachmeister (Coon Rapids).

No board representation from Glidden or Willey was present.

Visitors Present: Jim Pedalty, Virginia Hagemann and Doug Bass.

- 1) Commencement: Meeting called to order at 7:40 PM by Chairman Cayler.
- 2) Agenda: *Agenda was accepted without amendments or objections.*
- 3) Minutes of December 20th, 2007 Meeting: *Motion to approve made by Hoffman and seconded by Bierl. All ayes—approved.*
- 4) Announcement/Introduction of New Representatives for City of Dedham: Beyerink stated that he would be representing the City of Dedham. *No action taken.*
- 5) Election of Officers: Cayler asked if there were any nominations from the board for the offices of Chair and Vice Chair. *Hachmeister nominated Cayler for Chair and Trobak for Vice Chair. All ayes for election of Cayler and Trobak—approved.*
- 6) FY2009 E-911 Service Board Budget Public Hearing and Approval: Cayler opened the public hearing at 7:42 PM and discussed various revenues and expenditures for the Fiscal Year 2009 budget. Cayler noted that he had cut back the budgeted allotment for radio and pager purchases in the budget. No comments or questions were presented. Cayler closed the public hearing at 7:54 PM. *Dentlinger moved to approve the Fiscal Year 2009 Budget and Young seconded. All ayes—approved.*
- 7) Review of Insurance and Approval of Resolution for Liaison Authority: Cayler stated that the board's insurance policy with the Iowa Communities Assurance Pool had been renewed. Cayler then presented a resolution to the board authorizing him and Trobak as the business-related liaisons for the board's insurance policy with the Iowa Communities Assurance Pool. *Soyer motioned to approve the liaison resolution and Bierl seconded. All ayes—approved.*

8) Update on Radio/Pager Purchases and Discussion of Next Round of Purchases: White passed out sheets of information summarizing the recent mass purchase of radios and pagers. Cayler told board members they should consider what items they still need and send them to him for action at the next meeting. White stated that he had received two requests: one from Dedham First Responders for six (6) pagers because theirs have deteriorated, the other from the Conservation Board for three (3) portable radios for the conservation officers. Cayler stated that he was not sure the conservation officers could receive items from the E-911 board. White replied that they are certified public safety officers. Cayler stated that their request would have to be approved by the board. White replied that he understood this and was presenting the request to the board. ***No action taken.***

9) Discussion of Long-Term Strategic Plan: White presented an idea for a strategic plan for the E-911 funds. White stated that there were several issues that he would like to see dealt with in time, such as having “all-call” disaster tones for departments, additional fire and EMS channels, repeater replacements, etc. White also mentioned that the Iowa Legislature was considering a bill that would allow counties to pass “essential purpose” bonds for emergency communications equipment and that this could provide the E-911 service board an opportunity to deal with repeaters and other items via a partnership with the board of supervisors.

Young asked which departments had private channels now besides Breda Fire Departments. Ehlers stated that Manning Fire Department had one. Young then stated that departments should move to Mutual Aid Channel when possible. Cayler mentioned the Iowa Channel. White stated that the Iowa Channel was primarily for use with contacting state agencies such as Department of Transportation or Department of Natural Resources. Cayler replied that he believed that law enforcement was allowed to use that channel to talk to other local law enforcement agencies. White stated that he would check for restriction documents for various channels and asked the board to send him ideas or deadlines for such a plan if they were interested. Hagemann asked White if the move to digital would have an effect on what is being purchased currently. White replied that the federal government does not intend to move public safety frequencies to digital anytime soon. Hagemann responded that she did not agree that the federal government would not do this soon. White then stated that he had discussions with state and federal employees and that it was extremely unlikely that there would be a move to digital anytime soon because of the costs. ***No action taken.***

10) Other New Business: None.

11) Old Business: Cayler reminded departments that if they have repairs they need to fax copies of the repair orders to him when they send in their equipment. Dentlinger asked Bauer and Ehlers if Electronic Engineering had contacted them regarding the repeater mapping. Bierl stated that Arcadia Fire Department had talked to Electronic Engineering and believe that something needs to be done with the repeater because while Arcadia Fire

Department receives pages, they do not receive radio-to-radio traffic well. Hachmeister mentioned that his Minitor V pagers are not squealing.

12) Approval to Adjourn: *Soyer motioned to adjourn and Young seconded. All ayes-- approved.* Meeting ended at 8:24 PM.

Respectively submitted,

Derek White
E911 Administrator