

Carroll County E-911 Service Board Meeting

April 19, 2007

Carroll County Courthouse, Ground Floor Meeting Room

Roll call was taken and the following individuals were present:

Emergency Management: Derek White

Board Members: Bob Ehlers (Manning), Jeff Cayler (Carroll), Dave Schwaller (Templeton), Brad Agan (Breda), Carl Noble (Arcadia), Tony Derner (Dedham), Stan Hoffman (Lidderdale), Ken Haubrich (Glidden), and Kevin Caltrider (Carroll County Sheriff)

Other Persons Present: Carl Wilburn (Carroll County Information Technology/GIS/Planning and Zoning Director)

No representation from Carroll County, Coon Rapids, Halbur, Lanesboro, Ralston or Willey was present.

- 1) Meeting called to order at 7:00 P.M by Chairman Cayler.
- 2) Minutes of February 15th, 2007 meeting: Motion to accept made by Ehlers and seconded by Schwaller. All ayes—approved.
- 3) Agenda for meeting accepted without change.
- 4) Discussion of county E-911 addressing policy: Wilburn presented to the service board an idea to standardize addressing throughout the county. Wilburn stated that he wanted to do this to make it easier for everyone, including first responders, to find addresses by having a standard system for all new properties in the county. Wilburn asked members for questions and recommended that they discuss the idea with their councils and let him know if there are any issues. No action taken.
- 5) Discussion of equipment needs for communications center: Cayler stated that the communications center had several equipment needs, the most important of which was the server that dealt with incoming/outgoing calls. Cayler noted that funds for E-911 pay for the expenses of operating the communications center and that it is important to have those funds on hand. No action taken.
- 6) Equipment replacement policy: White presented the service board with various recommendations regarding the board's consideration of a cost-share policy for equipment replacement in order to be conservative with E-911 funds for communications center and repeater needs. Schwaller said that he felt that a cost-share would be the best solution. Cayler suggested that the board wait to make a decision at the July meeting so everyone could get feedback from their agencies and jurisdictions on costs. Hoffman

asked how the E-911 fund was doing. Cayler stated that expenditures were up and revenues were down, adding that almost \$290,000 had been depleted from reserves the past few years, partially due to state requirements about limiting how much could be in reserve funds. Cayler also noted that the board needs to consider saving for eventual repeater replacements in the county. Noble said that any policy should exclude costs for batteries. Derner voted to table the policy vote until July and Haubrich seconded. All ayes.

7) Other New Business: None was presented.

8) Old Business: None was presented.

9) Adjournment: Motion to adjourn made by Hoffman and seconded by Ehlers. All ayes—approved. Meeting closed at 7:49 P.M.

Respectively submitted,

Derek White
Carroll County Emergency Management