

# Carroll County Emergency Management Commission Meeting

April 19<sup>th</sup>, 2007  
Carroll County Courthouse, Ground Floor Meeting Room

Roll call was taken and the following individuals were present:

Emergency Management: Derek White

Board Members: Bob Ehlers (Manning), Jeff Cayler (Carroll), Dave Schwaller (Templeton), Brad Agan (Breda), Carl Noble (Arcadia), Tony Derner (Dedham), Stan Hoffman (Lidderdale), Ken Haubrich (Glidden), and Kevin Caltrider (Carroll County Sheriff)

No representation from Carroll County, Coon Rapids, Halbur, Lanesboro, Ralston or Willey or the general public was present.

- 1) Meeting was called to order at 7:50 P.M. by Chairman Cayler.
- 2) Minutes of February 15<sup>th</sup>, 2007 meeting. Motion to approve made by Noble and seconded by Hoffman. All ayes—approved.
- 3) Agenda was approved with White offering an amendment to add Annex M—Resource Management to Item #10: Planning.
- 4) Coordinator's report: White presented board members with a report on what he had been working on since the last meeting. White specifically noted the work during the March snow disaster and the March recovery conference. No action taken.
- 5) Fiscal Update:
  - a) Homeland Security Grants and Regional Update—White discussed some of the things that Region One Homeland Security was working on, including purchasing radiological detectors and shelter equipment. No action taken.
  - b) Local Grant Awards—White announced that Carroll Police Department had received an award for camera analysis equipment from the federal Commercial Equipment Direct Assistance Program and that the Carroll County Sheriff Office had received an all-terrain vehicle from U.S. Smokeless Tobacco as part of their Operation Ranger grant program. White added that he had assisted on both grants. No action taken.
- 6) Training: White announced various upcoming trainings, including High Angle Rescue training in Manning, WMD Operations training in Camp Dodge in July, and Railroad Fire Orientation at the Carroll Fire Department in July. No action taken.
- 7) Exercising: White mentioned the following upcoming exercises: Pandemic Flu Functional on June 12<sup>th</sup> and full-scales at both Manning and Kuemper sometime in the fall. White also reviewed the results of a school incident tabletop from April 12<sup>th</sup>. No action taken.
- 8) Safety and Preparedness Fair Discussion: White mentioned that he would still like to have a countywide safety and preparedness fair sometime in May. White announced that the date would be May 12<sup>th</sup> and would like all departments that are interested to be involved. No action taken.
- 9) Planning:
  - a) Approval of Annex E—Evacuation, Annex M—Resource Management and Part B—Mitigation: White presented the commission with these updates to the countywide comprehensive emergency plan. Ehlers noted that there was a typo in Part B that had the Des Moines Hazardous Materials Response Team listed instead of Region Five. White replied that it was a mistake and would be changed. Derner motioned to approve the updates with the change mentioned by Ehlers; Schwaller seconded the motion. All ayes.
  - b) Mention of Other Planning Updates: White mentioned that he was working on Part C—Recovery and

Annex P—Hazardous Materials and may have additional annex updates for the next meeting. No action taken.

10) Other new business: None was introduced.

11) Old business: None was introduced.

11) Adjournment: Motion to adjourn made by Ehlers and seconded by Haubrich. All ayes—approved. Meeting closed at 8:16 P.M.

Respectively submitted,

Derek White  
Carroll County Emergency Management