

Carroll County Emergency Management Commission Meeting

February 7th, 2008

Carroll County Courthouse, Ground Floor Meeting Room

Roll call was taken and the following individuals were present:

Emergency Management Agency: Derek White

Board Members: Chair Jeff Cayler (Carroll), Vice Chair Doug Bass (Carroll County Sheriff), Mark Bauer (Templeton), Stan Hoffman (Lidderdale), Justin Soyer (Ralston), Glenn Dentlinger (Halbur), Wes Bierl (Arcadia), Bob Ehlers (Manning), Mark Davis (Lanesboro), Chris Young (Breda), Brett Beyerink (Dedham), Jeff Hachmeister (Coon Rapids), and Neil Trobak (Carroll County).

No board representation from Glidden or Willey was present.

Visitors Present: Jim Pedalty and Virginia Hagemann.

- 1) Commencement: Meeting called to order at 7:00 PM by Chairman Cayler.
- 2) Agenda: *Agenda was accepted without amendments or objections.*
- 3) Minutes of December 20th, 2007 Meeting: *Motion to approve made by Dentlinger and seconded by Soyer. All ayes—approved.*
- 4) Announcement/Introduction of New Representatives for City of Dedham: White announced that the City of Dedham would have a new representative to the commission and was told that it would be Dale Derner. Beyerink stated that he would be representing Dedham instead. *No action taken.*
- 5) Election of Officers: Cayler asked if there were any nominations from the commission for the offices of Chair and Vice Chair. *Dentlinger nominated Cayler for Chair and Bass for Vice Chair, with Young seconding. Bauer motioned to cease nominations and Hachmeister seconded. All ayes for election of Cayler and Bass—approved.*
- 6) FY2009 Emergency Management Agency Budget Public Hearing and Approval: Cayler opened the public hearing at 7:05 PM and asked White to go over major revenue and expenditure items for the Fiscal Year 2009 budget. White noted that money through the Homeland Security Grant Program, such as Citizen Corps, ran through Story County's budget and does not show up on the Carroll County Emergency Management Agency budget. Cayler asked what amounts of money through Citizen Corps Carroll County Emergency Management Agency had received. White replied that the agency had been allotted around \$4,200 for Federal Fiscal Year 2006 and around \$2,000 for the next federal fiscal year.

Hagemann asked Trobak if cuts were made to county departments, would the emergency management allotment be cut as well. Trobak said that could be a possibility. With no other questions or comments, Cayler closed the public hearing at 7:11 PM. ***Bauer moved to approve the Fiscal Year 2009 Budget and Ehlers seconded. All ayes—approved.***

7) Coordinator Report: White presented an overview of work performed in the past 3-4 months. White mentioned that a budget amendment for the current fiscal year may be necessary because federal funds were going to be slow in reaching local agencies, adding that money in reserves should cover any shortfall in the short-term. ***No action taken.***

8) Approval of Shelter Agreements: White presented for ratification shelter agreements with Coon Rapids-Bayard Community School District, Ascension Lutheran Church of Coon Rapids, Coon Rapids American Legion, and the City of Glidden. Cayler asked if these agreements followed the template approved by Gary Siemann and White replied yes. Cayler also asked if everyone had to sign each agreement. White responded that they are legal agreements with other organizations and that they should be signed by all members present. ***Young motioned to ratify the agreements and Bierl seconded. All ayes—approved.***

9) Discussion of Storm-Spotter/Siren Activation Policy—White stated that a couple of departments had approached him with concerns about when storm-spotters are activated by the Communications Center. White also stated that those departments, as well as the National Weather Service, had both mentioned that they wished that the sirens would be sounded whenever the National Weather Service issues a tornado warning or whenever a tornado is spotted instead of just the latter. Cayler said that the issue needed to involve the Communications Center supervisor. White replied that he had invited her to the meeting but she did not attend.

Cayler told commission members that the siren policy was in place because people will complain if the sirens are sounded but there is no actual funnel cloud on the ground. Cayler added that departments are free to send out their spotters anytime they want to and that they should not depend solely on the Communications Center. Dentlinger said that sometimes the sirens cause people to come outside in Halbur, doing the opposite of what the sirens are intended to direct people to do. Bauer asked Cayler if the Communications Center has radar and Cayler replied that it does. Ehlers stated that he would like to see alert messages paged out to departments if there are warnings in neighboring counties with storms heading toward Carroll County jurisdictions. Cayler suggested having a meeting with the Communications Center supervisors soon. ***No action taken.***

10) Review of Upcoming Training—White presented a list of upcoming training. ***No action taken.***

11) Other New Business: None.

15) Old Business: None.

16) Approval to Adjourn: *Hachmeister motioned to adjourn and Soyer seconded. All ayes--approved.* Meeting ended at 7:40 PM.

Respectively submitted,

Derek White
EMA Coordinator