

Carroll County Emergency Management Commission Meeting

October 18th, 2007

Carroll County Courthouse, Ground Floor Meeting Room

Roll call was taken and the following individuals were present:

Emergency Management Agency: Derek White

Board Members: Bob Ehlers (Manning), Jeff Cayler (Carroll), Dave Schwaller (Templeton), Stan Hoffman (Lidderdale), Ken Haubrich (Glidden), Doug Bass (Carroll County Sheriff), Jeff Hachmeister (Coon Rapids), Glenn Dentlinger (Halbur), Wes Bierl (Arcadia), Mark Davis (Lanesboro), Tony Derner (Dedham), Randy Huegerich (Willey), Chris Young (Breda), and Neil Trobak (Carroll County).

Visitors Present: Bob Genzen (Carroll County EMS), Rich Weiss (Electronic Engineering), and Cindy Forgy (Carroll Communications Center)

No representation from Ralston was present.

1) Commencement: Meeting was called to order immediately following the E911 Board Meeting at 8:23 P.M. by Chairman Cayler.

2) Agenda: Agenda was accepted without amendments or objections.

3) Minutes of July 19th, 2007 Meeting: Motion to approve made by Hachmeister and seconded by Dentlinger. All ayes—approved.

4) New Representative from Arcadia: Bierl notified the commission that he would be the new appointed representative for the City of Arcadia. No discussion or objections.

5) Election of Vice Chairperson for Remainder of Term: White announced that since Carl Noble (the former representative from the City of Arcadia) resigned, an election was necessary for someone to be Vice Chairperson until the next election in January. Cayler asked members of the commission if anyone was interested in running for the office. Bass stated that he would. No other members offered nominations. Cayler asked for a vote and all members voted to approve Bass as the Vice Chairperson for the remainder of the term.

6) Coordinator's Report: White presented board members with a report on what he had been working on since the last meeting. No action taken.

7) Fiscal and Regional Grant Discussion: White asked that this item be tabled until the December meeting because the meeting was running long and he would prefer to give the items more time and thought for discussion. Dentlinger motioned to table the item with Young providing a second. All ayes—tabled.

8) Discussion and Approval of Strategic Goals for EMA: White presented a list of strategic goals for the commission to adopt in order to allow White to apply for the next round of the Emergency Management Performance Grant. White added that strategic goals would be required for the next grant round. Young motioned to approve the goals as presented and Ehlers seconded. All ayes—approved.

9) Approval of Shelter Agreements: White presented three shelter-use agreements to the commission for ratification. The agreements are to be used in the event that shelters are needed in individual communities. Agreements were with the American Legion Hall in Dedham, St. Francis Catholic Church in Maple River, and Our Lady of Mt. Carmel in Mt. Carmel. White added that he will continue to get more agreements with other facilities in the future. Cayler asked if the agreements followed the pre-approved template designed by lawyer Greg Siemann. White confirmed that they were. Hoffman motioned to approve the agreements with a second from Derner. All ayes—approved.

10) Discussion of Volunteers/Interns for EMA: White told the commission that he would like to look into the possibility of having volunteers or interns work in the office on various projects. White noted that having some free assistance would enhance the capabilities of the agency and provide educational opportunities to college students interested in public safety or office operations. Cayler stated that he thought it was a good idea as long as they do not drive the truck and as long as the insurance company, Iowa Communities Assurance Pool, was okay with it as well. White replied that no interns or volunteers would drive the truck and that he look into the insurance issue as well as getting volunteers and/or interns to sign a liability waiver. White also included that any candidates would be approved by the commission and the Chairperson could perform a background check on them. Schwaller made a motion to authorize White to move forward with the process of finding volunteers and/or interns for the agency and Haubrich seconded. All ayes—approved.

11) Other New Business: Schwaller announced that Mark Bauer would take over as the City of Templeton's representative beginning in December. Cayler stated that it has been good to have Schwaller on the commission.

12) Old Business: None was introduced.

13) Adjournment: Motion to adjourn made by Derner and seconded by Young. All ayes—approved. Meeting closed at 8:43 P.M.

Respectively submitted,

Derek White
Carroll County Emergency Management Coordinator